

American Legion Post 25 Standing Orders

Note: Standing Orders are administrative documents which support the Post Constitution and Bylaws. They are 'how to' instructions for Post operation that ensure consistency and continuity as Post Officers and Committees change from year to year. Changes to Standing Orders may be suggested by any Post member, and must be approved by the membership at a General Meeting. The Standing Orders are available for any member to read from the Commander, First Vice Commander, Adjutant, or file cabinet in the Post Offices hallway.

SO-1, Post Rules of Conduct, Revision 1 (Rev 2 in progress)

SO-2, Sexual Harassment Policy, Revision 0

SO-3, Dues and Membership, Revision 2

SO-4, Post Access and Security, Revision 1

SO-5, Facility Maintenance, Revision 1

SO-6, Post Kitchen Rules, Revision 0

SO-7, Bar Rules, Revision 1

SO-8, Post Events and Planning, Revision 0

SO-9, Cyber Security, Revision 0

SO-10, Bookkeeping and Finance, Revision 0 (confidential – kept in Finance Office only)

SO-11, Post Adjutant Guidelines, Revision 0

SO-12, Veterans Fund Guidelines, Revision 0

Other subjects may be added as deemed necessary by the E-Committee.